

SUPERVISED PARENTING/VISITATION FACILITATION

Employment Type: Independent Contractor | Flexible Schedule— evenings and weekends may be required to meet family needs

Position Summary

The **Supervised Parenting Time Specialist** is responsible for coordinating, monitoring, documenting, and facilitating parent-child visits for families who are court-involved or have experienced substantiated abuse/neglect. These visits are critical to supporting reunification, ensuring safety, and building nurturing parenting practices. The specialist works closely with DCS Family Case Managers, caregivers, and families to implement progressive visitation and reunification plans.

Key Responsibilities

- **Coordinate and supervise court-ordered parenting time** between children and their parents, ensuring child safety and emotional well-being.
- Collaborate with DCS, caregivers, and the Child and Family Team (CFT) to develop and maintain a detailed **Visitation Plan**.
- **Coach and model** nurturing parenting strategies during visits.
- Maintain a **nonjudgmental and trauma-informed approach** when supporting families, using strength-based and culturally competent practices.
- Facilitate visits in-home, at DCS offices, community settings, or virtually, based on child safety assessments and permanency goals.
- Ensure transportation needs for the child and/or parent are coordinated or provided according to DCS policy.
- **Monitor and document visits** using detailed Individual Visitation Reports, submitted within 72 hours. Include observations on parent behavior, child reactions, safety concerns, and parenting readiness.
- Provide direct intervention or redirection during visits as needed; report safety concerns immediately to the appropriate DCS contacts.
- Utilize or integrate **evidence-based parenting models** when applicable (e.g., Nurturing Parenting, Triple P, SafeCare, TBRI).
- Participate in team meetings and provide input on visitation progression & reunification readiness.

Minimum Qualifications

- High School Diploma or equivalent required, or Associate's or Bachelor's degree in Human Services, Psychology, Social Work, or related field preferred.
- Experience working with families involved in child welfare, mental health, or similar settings.
- Understanding of trauma-informed care and family systems.
- Strong communication, conflict resolution, and documentation skills.
- Must be able to work independently and manage a flexible schedule.
- Valid driver's license, reliable transportation, and willingness to travel.
- Must pass all DCS-required background checks and complete required training modules (including transportation safety, supervision protocols, and evidence-based parenting instruction where applicable).

Preferred Qualifications

- Prior experience supervising parenting time or working with court-involved families.
- Familiarity with DCS Visitation Facilitation Standards and documentation expectations.